

**DRAFT TERMS OF REFERENCE**  
**Extended Schools Board**

	<b>NAME</b>	<b>POST HELD</b>	<b>AGENCY</b>
<b>Membership</b>	<u>Executive Members</u> Cllr Carol Runciman Cllr Keith Aspden Cllr Christian Vassie		Executive Member – Children’s Services Executive Member – Youth & Soc. Incl. Executive Member – Leisure & Culture
	<u>Health</u> Jacqui Dawson Jen Slaughter		Health Visitors Acute Trust
	<u>LCCS</u> Paul Murphy Maggie Tansley Jo Sheen/Sue Ralph Richard Hartle Mark Ellis Judy Kent/Linda Murphy/Bernie Flanagan Paul Herring Ken Exton Fiona Williams Dave Meigh Alistair Gourlay Jo Gilliland Gill Cooper Kay Ledger/Sue Foster/Sarah Beynon Sue Pagliaro John Catran Debbie Ackroyd Stephanie Windsor Simon Page Joe Cocker Steve Grigg Jess Haslam John Roughton/Ruth Love Yvette Bent Howard Lovelady		Assistant Director, Partnerships Education Planning HR Finance Access Children’s Trust  Youth Children’s Centres Libraries Parks & Open Spaces Adult Learning Sport Arts Training & Development Unit  Governance Link Advisers Inclusion Adviser Early Years Advisor Youth Offending Local Safeguarding Children Board SEN Services for Disabled Children Social Services Behaviour Management Looked-after Children
	<u>School Reps.</u> Kay Christian (Arc. Holgate’s) Mike Scofield (Haxby Road) Chris Nicholson (PRU)/George Gilmore (Applefields)		Secondary Primary Special
	<u>EYESS</u> Mark Barnett Heather Marsland/Rosemary Flanagan/Barbara Mands Sharon McIntyre/Nicola Sawyer Ann Spetch Mary Bailey Niall McVicar Sabbir Ahmed		Schools EYESS Heads  Policy & Planning/Pathfinder Managers  Extended Schools Advisers Play FIS Business Support
	<u>Voluntary Organisations</u>		

	<p>Colin Stroud/Natasha Almond Anne Pulleyn Gail Tams ?</p> <p><u>EYESP</u> Peggy Sleight</p> <p><u>Central Government Services</u> Jackie Willoughby David Asher</p> <p><u>Other Council Departments</u> Phillip Callow Tom Brittain</p> <p><u>Churches</u> Colin Hardy Dr Ann Lees</p> <p><u>Unions</u> Barbara Reagan Andrea Dudding/Jackie Richardson</p>		<p>CVS RSVP Homestart NSPCC</p> <p>Chair - EYESP</p> <p>Job Centre Plus Ofsted</p> <p>Lettings Housing</p> <p>NUT Unison</p>
<b>Proposed Additional Members/Representation</b>	<p>Parents ie parent champions etc Extended Services ie After School manager etc</p>		
<b>Terms of Reference</b>	<ol style="list-style-type: none"> <li>1. To act as a multi-agency forum and enable partners to participate in the development of Extended Services to ensure the core offer is fully met by all schools across the City of York.</li> <li>2. To make recommendations to all partner organisations on all aspects of the delivery of Extended Services so that expectations of integrated working are clear and easily achieved.</li> <li>3. To provide a steer on priorities to the Schools Forum for the allocation of the Extended Schools budget under the different headings of the core offer.</li> <li>4. To act as a consultative forum for shared targets and agendas when considering appropriate universal pathfinder/pilot initiatives.</li> <li>5. To monitor, review and evaluate effectiveness and efficiency of the Extended Services.</li> <li>6. To act as a conduit in receiving and reporting mechanisms to DCSF and York OK Board.</li> </ol> <p><u>Note:</u> This is a formalisation of Extended Services business discussed at an existing partnership group and the terms of reference may evolve over time.</p>		
<b>Decision making</b>	<p>Decisions made by the Extended Services Partnership Board will be informed / underpinned by:</p> <ul style="list-style-type: none"> <li>▪ Views of children, young people, families and other community members.</li> <li>▪ Shared Community Partnership Working</li> <li>▪ Principles of transparency</li> <li>▪ Evidence base</li> <li>▪ Inclusive working and services</li> <li>▪ The need to promote sustainability of services.</li> <li>▪ Local and national priorities for community cohesion, neighbourhood renewal, adult learning, combating child poverty, health inequalities and crime reduction.</li> </ul>		
<b>Role of Members</b>	<p>To participate in a spirit of co-operation and genuine partnership. Whilst the overarching role of the representative will be to promote the best interests of children, young people, families and communities in the area and not to press for specific interests of their own group, in doing their role they should also;</p> <ul style="list-style-type: none"> <li>• Know what their interest group or constituency thinks;</li> </ul>		

	<ul style="list-style-type: none"> <li>• Put across their views in the meetings and;</li> <li>• Keep their organisations up do date with what is happening on Extended Services.</li> </ul>
<b>Statutory Plans/Drivers</b>	<ul style="list-style-type: none"> <li>▪ Contribution to Children and Young Peoples Plan</li> <li>▪ National Policy on Extended Services</li> </ul>
<b>Frequency of Meeting</b>	Every 3-4 months
<b>Accountability &amp; Reporting Arrangements</b>	<ul style="list-style-type: none"> <li>▪ Reporting to the Children’s Centre Board</li> <li>▪ Recommendations to the Schools Forum on funding for Extended Services</li> </ul>